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Practical Report – Cruising Instructor

REPORT ON

PLEASE USE BLOCK CAPITALS

Candidate's Name	Mr/s/Miss	Date of Birth
Address		
Candidate's phone and email	Day	Mobile
	E-mail	
Duration of course		Assessment date
Training centre name		Candidate's membership no.

I can* / cannot* recommend the endorsement of CRUISING INSTRUCTOR POWER* SAIL* *Delete as appropriate.

Detailed report and action plan.

**If the candidate is successful, the Centre should send the following to the RYA:
 This report
 YM Certificate
 Endorsement fee
 Photo**

BRIEFING, TEACHING AND DEBRIEFING SKILLS	
PRACTICAL SKILLS	
THEORY KNOWLEDGE	
EFFECTIVENESS AS AN INSTRUCTOR	
SIGNED Assessor	PRINT

Cruising Instructor Notes

Eligibility: 64 years maximum age limit

YM Offshore Certificate of Competence, Commercial Endorsement, Basic Sea Survival, VHF/SRC Operator's Licence, First Aid Certificate, Medical Fitness Examination (ML5 or ENG1) or medical issued by a National Maritime Authority

A candidates ability and knowledge should be above the level of Yachtmaster. **Note:** The first aid and commercial endorsement requirements apply to all potential and existing Cruising Instructors and Yachtmaster Instructors.

Validity: Valid for Instructors teaching Competent Crew/Helmsmans and Day Skipper practical courses at an existing RYA Training Centre. The qualification is valid for five years. After five years the RYA Cruising Instructor must either attend an update with the RYA, or take a Yachtmaster Instructor Qualifying Course.

Assessment: The Cruising Instructor qualification is obtained by assessment. Most assessments follow a Cruising Instructor Training Course. The assessment must be conducted by the Centre Principal or Chief Instructor who has held a valid Yachtmaster Instructor Qualification for over two years and has a wide teaching experience. No more than two candidates may be examined in one day. Candidates will be assessed on their general suitability for instruction, as well as specific skills. A reassessment can be organised if the potential Cruising Instructor underperforms in a particular area.

If the RYA is not satisfied with the level of competency of the Cruising Instructor, it has the right to withdraw the qualification.

Syllabus: It is strongly recommended that a Cruising Instructor course is attended to learn how to instruct, debrief and show that technical skills are at the required standard. It is recommended that this course is a minimum of 2 days for Power or three days for Sail. Courses of 4-5 days are the norm for Sail Cruising Instructors. The course should be run by Yachtmaster Instructors with at least two seasons teaching experience, preferably someone who has had a part in the organisation and running of a RYA RTC. Attendance of a Cruising Instructor course and assessment does not guarantee a pass.

Knowledge

RYA Start Yachting, Competent Crew, Helmsman and Day Skipper Shorebased and Practical courses.

Understands:

- RYA program of courses and is in possession of the relevant G15/G18 and G27.
- Levels of competence required for award of certificates
- Duty of care
- Environmental protection issues
- Policies and procedures specific to the centre and commercial operation

Instructional Technique

Can:

- Set up tasks and teaching sessions appropriate to individual students.
- Brief clearly to all the crew or individuals.
- Ensure tasks are undertaken correctly and safely.
- Debrief accurately and provide achievable plan for improvement.
- Give convincing practical demonstrations of any part of the Start Yachting, Competent Crew/Helmsman course and Day Skipper Practical course, including the following:
 - knots, sail handling and trim, man overboard, mooring, pilotage by day and night, IRPCS, basic meteorology, navigation above Day Skipper Practical standard, power handling, skippering ability including comprehensive knowledge of the yacht and its equipment.
- Explain clearly any part of the Competent Crew, Helmsman and Day Skipper Shorebased courses.

Safety

Has a personal standard and style of skippering which engenders confidence in beginners. Understands the instructors responsibility and Duty of Care to students. Can give a comprehensive safety briefing following the RTC's policy.

Understands:

- Centre's safety policy
- Accident reporting procedure
- Care of vessel

Personal Skills

Has the ability to welcome strangers on board and run a relaxed, happy ship.

Understands:

- How to gain feedback and deal with difficult customers and complaints
- The need for high personal standards

Paperwork: Before a Cruising Instructor course is run, the RTC should ensure the candidate has a RYA Yachtmaster Certificate with commercial endorsement. The assessor will complete and return to the RYA a Cruising Instructor Report Form (overleaf), the candidate's Yachtmaster Certificate, photo and an endorsement fee of £40 if the candidate is not a RYA member.

If the candidate is unsuccessful, they should be given a copy of their report form. A copy should also be sent to the RYA.

In all cases, the report sent to the RYA should mirror the candidate's debrief on the day.

