

## RYA Role Description

<b>Title:</b>	<b>Keelboat Racing Development Officer</b>
<b>Reporting to:</b>	Keelboat Development Manager
<b>Date:</b>	23 <sup>rd</sup> April 2021
<b>Purpose</b>	
To do develop, design and implent a plan that will create a sustainable coaching and racing environment in Yacht and Keelboat Racing, aimed at increasing female participation	
<b>Context</b>	
<p>The RYA Racing Department is working to achieve greater participation in club and national level racing across the UK.</p> <p>With a focus on increasing female participation in yacht and keelboat racing, we need someone who has the vision and passion to create and drive programmes at clubs, with class associations and events to increase the number of women participating in racing events across the UK.</p> <p>The KRDO will be engaged by the RYA on a self-employed basis to provide services for between 10 and 30 days per annum (depending on their availability/skills) and deployed throughout UK. The KRDO will be responsible for establishing the best way to drive increased participation amongst women in Yacht &amp; Keelboat Racing.</p>	

### **Accountabilities**

You will work with the Keelboat Development Manager (KDM) to create a plan that will identify key areas to target growth:

1. Design, co-ordinate and implement an agreed plan for clubs, classes and events as agreed with the KDM.
2. This plan could include but not be limited to:
  - a. Create and provide training and development plans for clubs and classes to ensure their long-term, frequent participation.
  - b. Increase local Yacht & Keelboat Racing opportunities in line with each club's identified aims and aimed at increasing diversity amongst participants.
  - c. Organising training and coaching weekends directly or through clubs/classes to create upskilling opportunities.
  - d. provide progression pathways to volunteering including Keelboat Instructing, Race Coach and Race Official to ensure more leadership opportunities are available.
  - e. Create and coordinate a volunteer network to lead and develop activities across the UK and ensure access to appropriate courses for improving volunteer skills.

- f. Grow existing initiatives including but not limited to Women's Match Racing, Women's Team Racing, Women's Open Keelboat Championship, Magenta Project Mentor Scheme.
  - g. Create a clear communications plan to use activity for case study and promotion of ideas to key stakeholders.
3. Report on the delivered actions in a timely fashion.
4. Review the effectiveness of the plan in delivering racing activity for women annually and decide on a plan for the following year in conjunction with the KDM.

### **Knowledge, Skills and Experience**

The ideal service provider will:

- Must have knowledge and understanding of the yacht and keelboat racing scene in the UK and have a clear vision of how they can make a difference in creating more opportunities to get women racing in yachts & keelboats.
- Have proven experience of developing opportunities in Yacht and Keelboat Racing or an equivalent area and ideally hold a Race Coach Level 2 qualification
- Be a great communicator, able to build extensive networks within the yacht and keelboating community and have good organisational skills as well as being competent in the use of IT equipment and software.
- They will have experience of partnership working, developing and delivering project work, monitoring and reporting progress towards targets and will be familiar with working within a safeguarding environment.
- Have a good grasp of best practice in relation to creating and delivering training programmes to increase participation.
- Have experience of working with volunteers, and be able to inspire club committee members, sailors, coaches and instructors.
- They will need to be a self-motivated and enthusiastic individual who is willing to work flexible hours (which may include evenings and weekends).

### **Conditions**

- Satisfactory references
- Access to adequate transport, computer with broadband internet access and mobile phone
- Attendance at key events including, but not limited to, The RYA Dinghy Show, and the Affiliated Clubs Conference, unless otherwise agreed with the KDM.