

RYA Summary Safeguarding Self-Assessment and Implementation Plan 2019-20

Key	Current level	Foundation	Developing	Embedding	Improving
	Priority	Maintain	Develop	Priority	

	SAT heading	Actions
1	Organisational commitment	<ul style="list-style-type: none"> Continue to implement Plan and monitor implementation and feedback Report progress to Board
2	Strategy and Action Plan	<ul style="list-style-type: none"> Maintain and promote up to date policy guidance and information on website Continue to update guidance based on concerns received and feedback from stakeholders, including young people and parents.
3	Accountability	<ul style="list-style-type: none"> Safeguarding Officer to pro-actively contact clubs to confirm Welfare Officer details. Hold meetings/webinars with individual Welfare Officers or groups of WOs. Promote training for Club/Centre Welfare Officers.
4	Influencing	<ul style="list-style-type: none"> Maintain log of all safeguarding enquiries received. Club visits. Surveys of Welfare Officers, parents and youth members. Annual update of Safeguarding Guidelines
5	Procedures	<ul style="list-style-type: none"> Appoint and induct independent Steering Group Chair reporting to the Board. Independent Chair to review case management process. Continue to provide free access to DBS, PVG and AccessNI checks and introduce an online DBS application process. Continue to provide phone/e-mail advice service to clubs and centres Conclude review of Racing Coach and Race Official disciplinary procedures.
6	Additional vulnerability of some children	<ul style="list-style-type: none"> Add scenarios involving vulnerable adults to RYA online safeguarding awareness course, in consultation with Ann Craft Trust. Signpost mental health support for elite sailors in updated sailor handbook. Continue to promote both sets of Safeguarding Guidelines to clubs and centres.
7	Child friendly resources	<ul style="list-style-type: none"> Obtain feedback from children and young people on cards, posters and other resources through clubs and events Review and update design and content of resources for young sailors. Make information available at all RYA youth and junior events, Class Nationals etc and increase availability at clubs. Work with Sport Development department to ensure safeguarding information is included in new OnBoard app.
8	Codes of Ethics & Conduct	<ul style="list-style-type: none"> Highlight Club/Class Code annually in relevant pre-season communications Continue to promote awareness of Codes of Conduct through Coach CPD, Instructor training and conferences etc.
9	Openness & Communication	<ul style="list-style-type: none"> Obtain feedback from young sailors, members and instructors on a range of issues including safeguarding resources, through events and club visits. Repeat Welfare Officer, Parent and Youth Member surveys in 2019. Share examples of good practice from clubs/classes

10	Respecting children's views and contributions	<ul style="list-style-type: none"> • Obtain feedback from young sailors, members and instructors on a range of issues including safeguarding resources, through events and club visits. • Repeat Youth Member survey in 2019. • Share examples of good practice from clubs/classes
11	Training and education	<ul style="list-style-type: none"> • Safeguarding Officer to promote updated SPC workshop to clubs and centres and arrange workshops using RYA/UKC tutors • Promote multi-sport 'Time to Listen' training where available. • Offer online WO training as practical short-term alternative if TTL not available • Publicise online 'Safe + Fun' training as an option for volunteers/staff requiring basic awareness training. • Monitor take-up and feedback from training and review as required.