



**Application to attend:  
Yachtmaster™ Instructor / Cruising Instructor  
Revalidation / Reassessment Course**

Please attach a passport photo of yourself with your name written on the reverse.

Please check the eligibility requirements for this course on [www.rya.org.uk/go/instructors](http://www.rya.org.uk/go/instructors) before completing this application form.

Booking conditions are shown overleaf.

**Form 5356**

Please Tick Which Course You Are Applying For			
Yachtmaster Instructor Revalidation	<input type="checkbox"/>	Yachtmaster Instructor Reassessment	<input type="checkbox"/>
Cruising Instructor Revalidation	<input type="checkbox"/>	Cruising Instructor Reassessment	<input type="checkbox"/>

Course code	Course date
Name	Tel (day)
Address (Joining Instructions will be sent to this address)	Tel (eve)
	Tel (mobile)
	Email
Postcode	Date of birth
Occupation	RYA membership number
Special dietary requirements	

Required qualifications	
Type of First Aid Certificate	Issue / expiry date
RYA Yachtmaster™ Offshore Cert No.	Issue date
Commercial Endorsement	Expiry date
<input type="checkbox"/> Yachtmaster Instructor Sail OR <input type="checkbox"/> Yachtmaster Instructor Power <input type="checkbox"/> Cruising Instructor Sail OR <input type="checkbox"/> Cruising Instructor Power	Expiry date

Relevant seagoing / teaching experience
Experience:
Number of seasons:
Main cruising areas:
Mileage:
Types of boat used (outdrive/shaft):
At which RYA training centre do you usually teach?

**Health declaration**

I declare that I am not suffering from any physical or mental impairments which may have an adverse effect on my ability to complete this course or properly discharge my duty of care as an instructor. I undertake to inform the RYA if this changes and agree to a medical examination if requested by the RYA. If you are unable to accept this declaration please complete a Medical Questionnaire: click [here](#).

If you are unsure whether any condition or requirement that you may have impacts on your ability to make this declaration, please contact RYA Training to discuss.

Are you confident in the water? Yes / No

**Emergency contact**

Name	Relationship to applicant
Tel (day)	Tel (eve)
Tel (mobile)	

The data recorded on this form will be checked by the RYA and transferred onto a central database for the purposes meeting our contractual obligations in managing your qualification and the RYA training scheme. This includes verifying your qualification and communicating with you about areas relevant to your qualification such as revalidation notifications or scheme updates. Your personal data will be processed in line with our Privacy Policy [www.rya.org.uk/go/privacy](http://www.rya.org.uk/go/privacy)

Many of our Training Centres contact us for lists of Instructors that are 'Available for Work'. On occasions they may have to cancel courses due to not being able to find an Instructor. If you would like to be included on the 'Available for Work' list, please tick here .

We would only provide the Principal of a Training Centre with your name, email address and phone number.

You can opt in and out of 'Available for Work' and your details would be updated immediately on receipt of notification.

Signed:

Date:

Please return this form to:

Course Bookings Administrator, RYA Training, RYA House, Ensign Way, Hamble, Hampshire SO31 4YA, or email to [instructor.courses@rya.org.uk](mailto:instructor.courses@rya.org.uk).

Please continue to **Booking conditions** page.

## Booking conditions

Before applying, satisfy yourself as to your suitability and eligibility to attend this course in terms of qualifications, experience and age. If in any doubt, contact the RYA.

Membership of the RYA (or the national governing body for your boating activity in your country of residence) is required in order to qualify as an RYA instructor, and for existing instructors to update.

Applicants must read and agree to abide by the RYA Instructor Code of Conduct (see [www.rya.org.uk/go/instructors](http://www.rya.org.uk/go/instructors)). Failing to abide by the Code of Conduct, or otherwise engaging in behaviour that falls below the standard expected of an RYA instructor or risks bringing the RYA into disrepute, may result in the withdrawal of RYA qualifications. The course trainer can exclude a candidate from a session or from the course if they refuse to follow the reasonable directions of the course trainer, misconduct themselves or cause damage or annoyance to other persons.

The RYA reserves the right to refuse to grant an instructor qualification to a candidate should that candidate have a restriction imposed on their commercial endorsement by the MCA. It is strongly recommended that candidates obtain an up to date ML5 or ENG1 medical certificate prior to applying for this course. If your commercial endorsement has a restriction imposed on it by the MCA, you are advised to contact the RYA before applying for this course.

Boating is by nature an unpredictable activity and therefore inherently involves an element of risk. By participating in this course you agree and acknowledge that:

- You are aware of the inherent element of risk involved in the activity and you accept responsibility for exposing yourself to such inherent risks while participating in the course.
- You will comply at all times with the instructions of the RYA appointed course trainers.
- You accept responsibility for any injury, damage or loss to the extent caused by your own negligence.
- You will not participate in a course while your ability to skipper or crew is impaired by alcohol or drugs or while otherwise unfit to participate.

You are willing to comply with all safety requirements.

**Payment:** The full course fee is payable at the time of application. A space on the course will only be confirmed once we have received your application form and course fee. **We do not accept provisional bookings.**

**Cancellation by the applicant:** If more than 5 weeks' notice is given, 25% of the full course fee will be retained by the RYA as a cancellation fee and the balance will be reimbursed to you. If notice is given less than 5 weeks before the start of the course, we will make every effort to fill your place in which case we will retain 25% of the full course fee as a cancellation fee and the balance will be reimbursed to you. If the space remains unsold you remain liable for the full amount. The course fee cannot be refunded for any reason once the course has started.

**Cancellation by the RYA:** The full course fee, including any deposit will be returned. The RYA will not be liable under any circumstances for any cost or loss incurred as a result of its failure to conduct a particular course. The RYA reserves the right to cancel any course in the event of bad weather, equipment failure or otherwise.

**Acceptance of booking conditions:** By submitting an application for this course you are confirming that you have read and accept these booking conditions.

**Payment details**

I enclose a cheque for £\_\_\_\_\_ payable to RYA as full payment

Please charge £ \_\_\_\_\_ to the card below:

Card Type (Visa, Mastercard, Delta or Switch) \_\_\_\_\_

Card Number

Start Date  Expiry Date  Issue No.  Security no.

Name of card holder: \_\_\_\_\_

Signature of card holder: \_\_\_\_\_ Date: \_\_\_\_\_

Please charge £\_\_\_\_\_ to my training centre account number \_\_\_\_\_ as follows:

**To be completed by the Principal / Chief Instructor**

Training centre name \_\_\_\_\_

Name of Principal/Chief Instructor \_\_\_\_\_

Signature \_\_\_\_\_

Payment details will be shredded using a secure waste system as soon as processed and will not be retained on file.