



Dear Exam Candidate,

I am delighted to have been asked to conduct your Yacht Master exams on the 4th and 5th July 2020.

Due to COVID 19 there is a need for some additional precautions over and above any usual examination requirements.

Prior to my arrival the whole vessel will need to be thoroughly cleaned ensuring all surfaces are wiped down with an appropriate disinfectant.

I will not be able to examine more than two Yachtmaster Coastal or Offshore candidates in one day. Due to the size of vessel there can only be four of us on board in total. If there are more than two candidates, I will need to return home at night or sleep off the boat elsewhere, then examine the other candidate/s the next day.

I may be able to examine three Powerboat Advanced candidates in one day if the vessel size and configuration permits adequate social distancing.

I will bring my own face covering, hand sanitiser, gloves, mug and food for the duration of the exam. Please provide cleaning products to ensure the vessel can be cleaned appropriately before, during and after the period of examination (Above and below deck and including the heads). Please ensure also that there is adequate hand sanitiser and hand soap on board for all members of the crew.

Please ensure everyone on board has at least two face coverings (in use and spare) available for when we are closer than 2 meters.

Please ensure that you comply with the local government guidance regarding social distancing at all times.

If you or anyone on board have COVID 19 symptoms or have knowingly been in contact with anyone who has them you must not attend the exam.

If I have symptoms or have been in contact with anyone who has, I will also have to cancel the exam.

In order to comply with the need for social distancing I will conduct my initial brief to the candidates and crew on deck, so please ensure you are dressed appropriately. Further, due to the need to ensure appropriate distance is maintained between myself and all those on board please be prepared to be spending more time on deck during the conduct of the exam than might normally be the case.

Please do not hesitate to contact me in advance of the exam if you have any further questions.

Yours sincerely,

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