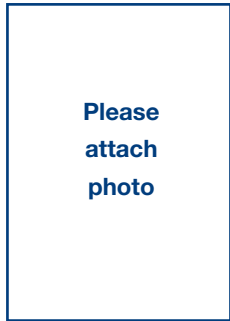




# RYA MCA PRACTICAL EXAM APPLICATION FORM

for candidates applying through an RYA Exam Centre or Recognised Training centre.  
 Please read the notes overleaf before completing the application form.  
 To apply online, please see [www.rya.org.uk](http://www.rya.org.uk)



## 1. CANDIDATE DETAILS

PLEASE USE BLOCK CAPITALS

Title	Mr/Mrs/Miss/Other	Date of Birth	
Name	First	Surname	Known As
Address			
	Postcode	Country	
Phone	Day	Evening	Mobile
Email		RYA Membership Number	

Application for  Advanced Powerboat\*  Yachtmaster Coastal - Power/Sail\*  Yachtmaster Offshore - Power/Sail\*  
 (\*Delete as appropriate)

## 2. BOAT TO BE USED FOR EXAMINATION

Name	
Type	LOA
Berthed at	

## 3. DATE OF EXAMINATION REQUESTED

Exam Start Time

Exam Finish Time

## 4. QUALIFYING SEATIME

Tidal Waters	Days		Miles		Night hours	
Non-Tidal Waters	Days		Miles		Night hours	
Qualifying passages completed						YES/NO

## 5. SRC/GMDSS MARINE RADIO OPERATORS CERTIFICATE

Type

Certificate Number

## 6. FIRST AID CERTIFICATE

Type

Date

## 7. PREVIOUS EXAM RESULTS

Date	Exam	Result	Exam Centre
		Pass/Fail	
		Pass/Fail	

## 8. COURSE COMPLETION CERTIFICATES

Awarded by

Date

Advanced Powerboat		
Day Skipper Shorebased		
Coastal Skipper/Offshore Shorebased		
Coastal Skipper Practical		

## 9. EXAMINATION FEE ENCLOSED

Yachtmaster Coastal/Advanced Powerboat £

Yachtmaster Offshore £

## 10. PASSPORT SIZE PHOTO ATTACHED (with name printed on back)

YES/NO

I have read and comply with the eligibility requirements for this exam particularly items 2, 4, 5, 6, 8, and 9 of the Notes on RYA/MCA Exam Application.

SIGNED

DATE

# NOTES ON RYA/MCA EXAMINATION APPLICATION

## 1. Candidate details

The details provided in this form are used by the RYA for the purpose of recording exam results and issuing Certificates of Competence. Your details may be shared with the Maritime and Coastguard Agency and your contact details are temporarily passed onto the research company The Leadership Factor. As part of the RYA's ongoing monitoring of standards The Leadership Factor conduct a monthly survey of a number of candidates and therefore may contact you within one month of your certificate being issued. You are not obliged to take part in the survey and all candidates details are deleted by the leadership factor on a monthly basis.

Your personal data will be processed in order to meet our contractual obligations to you in providing this exam and qualification service, and is governed by the RYA Privacy Policy [www.rya.org.uk/go/privacy](http://www.rya.org.uk/go/privacy)

## 2. Boat to be used for the exam

The selection and provision of the boat for a practical exam is the responsibility of the candidate. She must be sound, adequately equipped for the area in which the exam is to take place and sufficient crew must be provided by the candidate in order to man the boat efficiently. In general, for Coastal Skipper and Yachtmaster exams, boats used for exams must be at least 24ft LOA. For Advanced Powerboat exams, the vessel must be seaworthy for the area of the exam.

## 3. Date of examination requested

Ideally about six weeks' notice should be given and it is helpful if you can give options rather than a single date (eg any weekend, late June or early July). Please note that some exam centres are educational establishments and applications received during academic holidays may be subject to delay.

## 4. Qualifying seatime

It is the responsibility of the candidate to ensure that the necessary qualifying seatime is logged (see below). Do not send your logbook with the application form, but it must be shown to the Examiner at the time of the examination. Please note that no more than 50% of the total qualifying seatime may be acquired in non-tidal seas such as the Baltic or Mediterranean.

### Seatime:

#### Advanced Powerboat

Two years relevant experience including night pilotage. (As a guide 30 days, 2 days as skipper, 800 miles, 12 night hours)\*

\*If you hold an RYA Advanced Powerboat Course Completion Certificate the seatime is reduced to: 20 Days, 2 days as skipper, 400 miles, and 12 night hours.

#### Yachtmaster Coastal

30 days seatime, 2 days as skipper, 800 miles, 12 night hours\*

\*If you hold a Coastal Skipper Practical Course Completion Certificate the seatime requirement is reduced to 20 days (2 days as skipper), 400 miles and 12 night hours.

#### Yachtmaster Offshore

50 days seatime, 5 days as skipper, 2500 miles, 5 passages over 60 miles including 2 overnight and 2 as skipper.

## 5. Marine Radio Operator Certificate

All candidates are required to hold a GMDSS compliant Marine Radio Operators Certificate of SRC level or above.

## 6. First Aid Certificate

All candidates are required to hold either an RYA First Aid Certificate or another valid First Aid Certificate, as detailed on the RYA website. Those intending to commercially endorse their certificate of competence should note that they are personally responsible for ensuring they hold a valid first aid certificate in line with the regulations governing their operation. In the UK the minimum qualifications for work under the codes of practice for small commercial vessels are either RYA First Aid, STCW Elementary First Aid or higher or Seafish Basic First Aid. Higher certification may be needed subject to the area of operation.

## 7. Previous examination results

Please include details of any previous failures. We try to avoid using an Examiner who has previously failed a candidate for a subsequent exam.

## 8. Course completion certificates

This section must be completed by candidates for a Coastal Skipper or Advanced Powerboat exam who are claiming a reduction in qualifying seatime. The course completion certificate must be shown to the Examiner at the time of the exam (do not send them with the application).

## 9. Eligibility for Examination

The minimum sea time and qualifying passages must have been accrued within 10 years of the examination date.

## Candidates requiring a Commercial Endorsement

If you wish to apply for a commercial endorsement then you will be required to complete the commercial endorsement application form which can be downloaded from the RYA website [www.rya.org.uk](http://www.rya.org.uk)

Please allow 21 days for the certificate to be issued. Regrettably we are unable to respond to requests to check the progress of your application within the first 14 days of this period. If you require your certificate sooner a Fast Track Service, which guarantees a 2 working day turnaround from the date we receive your application is available. Please enclose the additional fee (see below) and tick the Fast Track box on the Report Form.

**Fast Track Service Fee's Non Members £31 Standard Member £21 Accredited Member £16 Gold Member £10 Life members free of charge**

### Please indicate the method of payment:

1  Cheque      2  Training Centre Account      3  Candidate Credit or Debit Card      4  Training Centre Credit or Debit Card

1. Cheques must be made payable to the RYA

2. Training Centre Account Name and Number \_\_\_\_\_

### Payment by Credit/Debit Card

Cardholder's Name \_\_\_\_\_

Address \_\_\_\_\_

Post Code \_\_\_\_\_

Daytime telephone \_\_\_\_\_ email Address \_\_\_\_\_

Please debit my **Visa/Mastercard/Switch/Maestro** Card (delete as applicable)

Amount £ \_\_\_\_\_ Payment for \_\_\_\_\_

Date of Order       RYA Membership No.

Card Number                 Security code

Card start date     Card expiry date     Switch issue No.

Cardholder's signature \_\_\_\_\_