

# RYA TRAINING NOTICE

Implementation date: 27 October 2020  
Reference: TN 34-20



## Changes to ICC applications, assessments and identity checks

### Applies to:

- RYA Training Centres recognised to offer practical Cruising, Powerboat, Personal Watercraft and Inland Waterways courses
- Clubs which are RYA ICC test centres

### Changes to the application form

A new application form for the International Certificate for Operators of Pleasure Craft (ICC) has been produced and will be available for use from 9 November 2020.

To simplify the form, the pages that the applicant needs to submit have been separated from the instructions, background information and notes. Most applicants will now only need to complete a two page document.

Following feedback received, there is less colour and shading on the form, making printing more economical.

Copies of the following forms are available to preview on the Training Support Site.

[Part 1](#): Application to be completed by all applicants

[Part 2](#): Notes on evidencing identity and eligibility

[Part 3](#): Notes on evidencing competence

[Part 4](#): ICC CEVNI test and ICC assessment of competence

[Part 5](#): Membership application form

Please see the timeline at the end of this notice for details of how old forms will be phased out.

### Identity checks

In order to ensure the integrity of the ICC, which is issued on behalf of the UK Government, we will be conducting stricter identity checks, as explained in the Part 2 form.

The ICC will remain available to British nationals and the nationals of any country that has not adopted Resolution No. 40. Nationals of a country that has adopted Resolution No. 40 will only be eligible to be issued with a UK ICC by the RYA if they are resident (i.e. domiciled) in the UK.

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### Summary:

New ICC application forms and notes available now to preview prior to public release.

Stricter ID checks to be implemented with the new form.

Change to the evidence of competence required for Personal Watercraft users.

Change to the tester qualifications for power direct assessments on own boats over 10 metres.

New ICC Test Centre Guidance Notes available.

Online application process coming Spring 2021

### See also:

[RGN C11 – ICC test centres \(applicable to RTCs only\)](#)

For guidance on other areas of RYA Training see:

[www.rya.org.uk/training-support](http://www.rya.org.uk/training-support)

Posting the ICC to the address on the certificate forms part of our identity verification process, so there will no longer be any exceptions for certificates to be posted elsewhere.

### **Applicants for ICCs for Personal Watercraft**

With immediate effect, the only way to receive an ICC valid for Personal Watercraft use will be to complete an RYA Personal Watercraft Proficiency course. It will no longer be possible to be issued with an ICC valid for PWs on the basis of holding an RYA powerboat certificate.

Existing holders of an ICC valid for PW use will continue to hold that category upon renewal of their certificate, regardless of how that category was validated.

### **Own boat assessments for 'Power over 10 metres' category at RYA centres recognised for powerboating**

With immediate effect, own boat assessments for power vessels over 10 metres must be carried out by:

- an Advanced Powerboat Instructor who also holds an RYA Yachtmaster Coastal Certificate of Competence or higher, or
- an RYA Cruising Instructor for Power or higher

### **ICC test centre guidance**

The [Guidance Notes for ICC Test Centres](#) have been updated with the points detailed in this Notice and are available on the Training Support Site. Please note, the links to web pages within this document will not lead to the revised information until 9 November.

### **Future development: online ICC applications**

In Spring 2021 a new online facility will be introduced for ICC applicants, mirroring the new requirements detailed in this Notice. Evidence of eligibility and competence will be submitted online by the applicant as part of this process. More details will follow nearer the time.

### **Timeline**

**Now:** New requirement for ICCs valid for Personal Watercraft use introduced.

**Now:** New requirement for tester qualifications when running own boat assessments for power vessels over 10 metres at RYA centres recognised for powerboating.

**9 November 2020:** Information on [the RYA website](#) will be updated to reflect the changes and the new forms will be publicly available. All applicants should use the new forms from this date.

**From 1 January 2021:** Part 4 of the new ICC application form must be used for all ICC assessments and CEVNI tests conducted at a training centre or ICC test centre.

**From 31 March 2021:** the RYA will reject any ICC application received on an old form and applicants will be required to resubmit their application using the new ICC form. The applicant's test centre will need to complete part 4 of the new form to confirm that they passed the ICC assessment or CEVNI test.